



Vehicular Crossing Request Made under the Roads Act. 1993

OFFICE USE ONLY

APP NO.

FEES:

DATE:

RECEIPT NO:

For assistance in completing this form please contact Council on 9843 0555
(Please read the statement concerning privacy on the back of this form)

DETAILS MUST BE PRINTED IN BLOCK LETTERS WITH BLACK INK.

OWNER'S DETAILS AND PROPERTY DESCRIPTION Where the work is to be carried out		
Name/s		
Address	Lot	DP or SP
Email		
Home phone	Work phone	Mobile

APPLICANT'S DETAILS Applicant must sign declaration over		
Name/s		
Address	Postcode	
Email		
Home phone	Work phone	Mobile

CONTRACTOR'S DETAILS Contractor must sign declaration over	
Name	Mobile
Address	Postcode
Email	Insurer
Public Liability Insurance Number	
Expiration Date	Amount
Department of Fair Trading Licence Number	
<p>A current copy of the certificate of currency of the contractors public liability insurance policy must be attached to this application (minimum \$10 million). Note: Clause 1.18 of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 requires written consent from the roads authority for any road opening before a Complying Development Certificate (CDC) can be issued. Because the contractor who will carry out the driveway works is normally not known at this stage, and this information is required to lodge a driveway application, a CDC may be issued before a driveway application is lodged, subject to the driveway application being approved and the driveway constructed before an Occupation Certificate is issued for the development.</p>	





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DRIVEWAY DETAILS

Type/ classification of vehicular crossing

- Standard Duty (Residential)
 Medium Duty (Medium Density Development)
 Heavy Duty (Industrial, Commercial or Mixed Use Development)

Scope of Work

- Kerb and Gutter Crossing Only
 Driveway Slab/ Footpath Crossing Only
 Kerb and Gutter Crossing and Driveway Slab/ Footpath Crossing
 Rural Vehicular Crossing

Material/ Finish

- Plain Concrete
 Coloured Concrete (excluding kerb and gutter)
 Stencilled/ Patterned Concrete (excluding kerb and gutter)
 Bricks/ Pavers (excluding kerb and gutter)
 Other (must be specified):

All finishes must be non-slip. Include details of the proposed material, finish or pattern

PRIVACY NOTIFICATION Note: You are advised that this application form is a public document. The personal information that Council has collected or is collecting from you is personal information for the purposes of the *Privacy and Personal Information Protection Act (PPIPA), 1998*. <https://www.ipc.nsw.gov.au/ppip-act#>

The intended recipients of the personal information are:

- Officers within the Council;
- Data service providers engaged by the Council from time to time;
- Any other agent/contractor of the Council; and
- Other Statutory Authorities.

The supply of the information by you is not voluntary. If you cannot provide or do not wish to provide the information sought, the Council may be limited in dealing with your request. Council has collected this personal information from you in order to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIPA. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter please call the Privacy Officer on 9843 0555.



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DECLARATIONS

APPLICANT'S DECLARATION

ADDITIONAL DRIVEWAY DECLARATION

Only one driveway is permitted per residential lot and in conjunction with the provision of access to an approved garage, carport or parking space. If this request includes or relates to an additional driveway/s then this must be made clear on this form:

- I declare that this request will not result in more than one driveway/ vehicular crossing to the lot.
- I declare that this request will result in more than one driveway/ vehicular crossing to the lot and that I have received separate, specific written Council approval for the additional driveway/s (a copy of which is attached).

The above declaration must be made and checked by the applicant. If this request includes or relates to an additional driveway/s then separate, specific written Council approval is required first and is subject to strict criteria as set out in Council's Driveway Specifications. More than one driveway is not usually supported except for very specific circumstances. Any request made for an additional driveway that has not been approved prior, or any request made with the above declaration having been completed incorrectly will be taken to have not been made at all. Failure to comply with any of these requirements will result in a failed inspection result and possible further action including the removal of the unauthorised additional driveway/s together with the restoration of the affected areas in the road reserve.

STREET TREES/ SIGNS AND STREET FURNITURE DECLARATION

Regulatory signs cannot be removed or relocated as part of this request. Advisory, directional or street name signs or other street furniture can only be removed or relocated if separate, specific written Council approval has been provided subject to criteria as set out in Council's Driveway Specifications.

For street trees located in the footpath verge, removal will only be considered where there is no other suitable location for the driveway. In the first instance the proposed driveway must be relocated or narrowed. This request cannot be made unless separate, specific written Council approval has been provided subject to criteria as set out in Council's Driveway Specifications.

- I declare that this request will not result in the need to remove or relocate any signage, street furniture or street trees.
- I declare that this request will result in the need to remove or relocate signage, street furniture and/ or street trees and that I have received separate, specific written Council approval for these works (a copy of which is attached).

The above declaration must be made and checked by the applicant. Any request made with the above declaration having been completed incorrectly will be taken to have not been made at all. Failure to comply with any of these requirements will result in a failed inspection result and possible further action.

Applicant's signature

Date

OWNER'S DECLARATION

I acknowledge that if the footpath crossing is constructed in material other than plain concrete, Council will not be responsible for restoration or repairs in material other than plain concrete; (Please read the statement concerning privacy overleaf)

Owner's signature

Date

CONTRACTOR'S DECLARATION

I understand that I am to observe the following conditions

- All work shall be in accordance with Council's Driveway Specifications and that non-conforming work will require modification or reconstruction. Note: Gutter crossings are to be plain concrete.
- I accept full responsibility for ensuring the safety of the public during construction including the provision of barricades, warning signage, lighting, safe passage for pedestrians and for the restoration of any damage to public utility services caused by carrying out the construction works.
- I am to phone DIAL BEFORE YOU DIG on 1100 or <https://www.1100.com.au/> two days prior to excavation to obtain a Sequence/Job Number and confirm the location of all public utility services located within the vicinity of the work area.
- If there is a public utility pit/manhole within the crossing area permission is to be obtained from the relevant authority for the retention or relocation of the utility pit/manhole, prior to Council's inspection.
- I am to book an inspection with Council's Inspecting Officer by telephone on 9843 0555 twenty four (24) hours prior to the required inspection time quoting the Application Number. At the time of inspection, the work will be ready to pour with formwork in place, reinforcement mesh in place and on chairs and a 25mm compacted sand base provided.
- When formwork is removed, the excavated area is to be immediately back filled, levelled and grassed to the finished surface level of the adjacent footpath area, and the footpath area shall be made safe for pedestrians and free of trip hazards.
- Where an inspection has not been cancelled & work is not ready at the requested time, a further inspection fee may be incurred.

Contractor's signature (Person carrying out construction)

Date

For lodgement and payment please submit this form in person at Council's Customer Service Centre Norwest, Castle Hill Library or Rouse Hill Library.