



# Annual Fire Safety Statement

Request to review circumstances of AFSS submission

## SECTION 1 - PROPERTY DESCRIPTION

Number	Street
Suburb	Postcode

## SECTION 2 – ANNUAL FIRE SAFETY STATEMENT DETAILS

Council reference	
Due date	Request date of submission
Circumstances why the AFSS cannot be completed and submitted to Council <b>Note:</b> Please attach a copy of any relevant inspection reports from your competent fire safety practitioner	

## SECTION 3 – OWNERS CONSENT

By making an application for Council staff to consider the circumstances regarding the failure to submit an AFSS a fee is applicable in accordance with Council's adopted Fees and Charges, this being 50% of the AFSS fee. A tax invoice will be issued to the owner of the premises upon receipt of this form.

I/We own the subject land and consent to pay the applicable fee in accordance with Council's adopted Fees and Charges.

Owner's name

Owner's signature

Date

**Note:** Council staff has no regulatory authority to extend the period as to when an AFSS is due; however, Council has discretionary power as to the issuing of penalty notices for failing to submit an AFSS within the prescribed time period.