



Annual Fire Safety Statement

Request to review circumstances of AFSS submission

SECTION 1 - PROPERTY DESCRIPTION

Number	Street
Suburb	Postcode

SECTION 2 - ANNUAL FIRE SAFETY STATEMENT DETAILS

Council reference

Due date

Expected date of submission

Circumstances why the AFSS cannot be completed and submitted to Council

Note: Please attach a copy of any relevant inspection reports from your Accredited Practitioner (Fire Safety)

SECTION 3 - OWNERS CONSENT

By making an application for Council staff to consider the circumstances regarding the failure to submit an AFSS a fee is applicable in accordance with Council's adopted Fees and Charges, this being 100% of the AFSS fee. A tax invoice will be issued to the owner of the premises upon receipt of this form.

I/We own the subject land and consent to pay the applicable fee in accordance with Council's adopted Fees and Charges.

Owner's name

Owner's signature

Date

Note: Council staff has no regulatory authority to extend the period as to when an AFSS is due; however, Council has discretionary power as to the issuing of penalty notices for failing to submit an AFSS within the prescribed time period.